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 PHOENIX PUBLIC SCHOOL ISANPUR, AHMEDABAD - 382443.		Seat No. :
NAME :	DATE :	
STD. / CLASS :	SUBJECT : COMPUTER	
MAIN 1 + Supplements _____	= TOTAL _____	
Supervisor's Sign.	Examiner's Sign.	TOTAL .

Write From Here / આહેયી લખો.

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|---|--|--------------|
| | Std:-4 | FAZ Revision |
| 1 | The process of Typing, editing & formatting text is called. | |
| | (a) ms word <input type="checkbox"/> (b) ms excel <input type="checkbox"/> (c) Word Processing <input checked="" type="checkbox"/> | |
| 2 | A word processing is a computer that helps you to type text on a computer. | |
| | (a) Hardware <input type="checkbox"/> (b) Software <input checked="" type="checkbox"/> (c) none | |
| 3 | Shows the name of program and document name. | |
| | (a) Titlebar <input checked="" type="checkbox"/> (b) Toolbar <input type="checkbox"/> (c) Ruler <input type="checkbox"/> | |
| 4 | It contains various menus that help you to work easily. | |
| | (a) Titlebar <input type="checkbox"/> (b) Ruler <input type="checkbox"/> (c) menubar <input checked="" type="checkbox"/> | |

2

MS
Word
6415

$$\boxed{\quad} + \boxed{\quad} + \boxed{\quad} + \boxed{\quad} + \boxed{\quad} = \boxed{\quad}$$

5 This standard consists of buttons for the most commonly used commands like saving, opening, printing etc.

- (a) Toolbar (b) Ruler (c) menubar

6 It is the vertical blinking line in the work area, which shows the current typing position.

- (a) CPU (b) working area (c) cursor

7 It is the area where you type the text, insert pictures, edit and format text.

- (a) cursor (b) working area (c) Toolbar

8 Which option is used to save the document?

- (a) File search (b) open (c) Page setting
(d) Save as

9 What is the short command to print a document?

- (a) $Ctrl+N$ (b) $Ctrl+P$ (c) $Ctrl+O$ (d) None of them

10 Which bar is used to format the text?

- (a) menubar (b) Toolbar (c) Scrollbar (d) Formatting toolbar

11 On saving the document second time the option does not display.

- (a) Save as (b) open (c) delete

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$$\boxed{\quad} + \boxed{\quad} + \boxed{\quad} + \boxed{\quad} + \boxed{\quad} = \boxed{\quad}$$

- 12 It displays the width of your word document.
 (a) working area (b) Toolbar (c) Rules

- 13 is word processing feature that automatically adjusts words to the nextline when they don't adjust in current line.
 (a) Wordwrap (b) Rules (c) None

- 14 The word application opens a document.
 (a) Close (b) Empty (c) blank

- 15 The Exit option of menu is used to exit from MS-word.
 (a) menubar (b) Editmenu (c) File menu

- 16 is a simple computer language.
 (a) Logo (b) LOTO (c) none

- 17 Logo is used to draw
 (a) figures (b) write text (c) maths (d) All of these

- 18 The word Logo is an abbreviation for
 (a) Language of Graphics oriented
 (b) Logical of Graphics object
 (c) Logical of Graphics orientation
 (d) None of these

- 19 Logo uses a for drawing.
 (a) Pencil (b) Pen (c) none of these

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20 The pen looks like a triangle and is called a

- (a) Turtle (b) Logo (c) none of these

21 _____ is like an order or instruction.

- (a) TURTLE (b) LOGO (c) Command

22 The upper portion of msw Logo screen is called

- (a) Command (b) main screen (c) none

23 Start \rightarrow Programs \rightarrow microsoft windows Logo \rightarrow microsoft Windows Logo.

- (a) TRUE (b) False (c) none

24 The portion below the main screen is called the

- (a) main screen (b) command (c) commander windows

25 The narrow text box situated at the bottom of the commander window, is the

- (a) Command InputBox (b) Execute button
(c) Enter key

26 Area above the Inputbox is called the

- (a) Command InputBox (b) Recall Listbox
(c) None

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- 27 This is the area where you type the command and execute it by pressing
 (a) Delete (b) close (c) Enter key

- 28 There are a few buttons in the msW Logo screen.
 (a) Alter (b) control (c) delete

- 29 debugging means to — errors from the program.
 (a) Remove (b) open (c) erase

- 30 can be clicked to execute or run the command you have typed Input the box.
 (a) Trace Button (b) Status Button (c) Execute button

- 31 You can click the button to see the current setting of Logo.
 (a) Trace button (b) ~~Set~~ status button
 (c) None

- 32 Logo are known as
 (a) Primary (b) Primitives (c) Preparation

- 33 On clicking it, will stop Logo from processing further.
 (a) Pause button (b) Reset button (c) Halt button

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button is used to clear the Logo screen.

- (a) Reset (b) Halt (c) Trace

35 LOGO is a computer language.

- (a) False (b) True (c) None

36 The Titlebar shows the documents name.

- (a) True (b) False (c) none

37 is used to turn on tracing for debugging your program.

- (a) Pause Button (b) Trace Button (c) None

38 It stops execution of Logo program temporarily so that you can make changes in program.

- (a) Reset (b) Halt Button (c) Pause Button

39 We cannot use Bye command to exit from Logo.

- (a) False (b) True (c) None

40 Select File →

- (a) close (b) Exit (c) open